



RECOGNITION FOR PRIOR LEARNING (RPL): Information for students who have completed training programs at William Street Family Therapy Centre (WSFTC)

Skills recognition means that the skills and knowledge already achieved through informal learning or from other qualifications, work experience or other relevant activities may count towards a nationally recognised qualification.

We at WSFTC recognise and promote RPL. Students who have completed the first year of the WSFTC Two-Year Training Course in Family & Relationship Therapy Course (or equivalent) may be able to obtain the Certificate IV in Relationship Education qualification by gaining recognition for up to 80% of the course and attending a brief training program, if approved to do so, based on information and documentation provided.

Students who have completed programs prior to WSFTC gaining Registered Training Organisation Status are invited to apply for RPL for the nationally recognised qualification, Certificate IV in Relationship Education. Please complete the attached forms, providing:

- written assignments completed in WSFTC training courses,
- certificates received from WSFTC,
- certified copies of any other certificates and outlines of courses completed, including professional development programs,
- references from employers (including their contact details),
- any other relevant documentation such as professional membership or registration.

The specific competencies for which the relevant, current information is required include:

1. Use targeted communication skills to build relationships (CHCCOM403A)
2. Recognise and respond appropriately to domestic and family violence (CHCDFV301A)
3. Engage and resource clients to improve their interpersonal relationships (CHCFAM406B)
4. Work effectively in relationship work (CHCFAM407B)
5. Undertake relationship and family work in the context of the agency sector (CHCFAM408B)
6. Plan and conduct group activities (CHCGROUP403D)
7. Work effectively with culturally diverse clients (HLTHIR403B)
8. Contribute to OHS processes (HLTOHS300A)
9. Facilitate group-based learning (TAADEL402B)
10. Plan and organise group-based delivery (TAADEL401B)
11. Advocate for clients (CHCAD401D)
12. Develop, facilitate and monitor all aspects of case (CHCCM503C)
13. Facilitate responsible behaviour (CHCCS401B)
14. Facilitate family intervention strategies (CHCCS404B)
15. Work within a structured counselling framework (CHCCSL501A)



RPL Application Procedure

To obtain more information about RPL or discuss your RPL application, contact **Mary Gurgone, Director (Education & Training), William Street Family Therapy Centre on 9227 8038** or email mgurgone@fortisconsulting.com.au.

WSFTC assess applications for RPL against the competencies for each subject. Students who have completed the first year of the WSFTC Course (or equivalent) may apply for RPL by completing the following procedure:

1. Complete the attached RPL Form and submit to the WSFTC Reception. The form and information are available on line at www.wsftc.com.au/training however, as **certified copies** are required, forms and documents must be provided to the reception by hand or mail to:

*Mary Gurgone, Director, Education & Training
William Street Family Therapy Centre
544 William Street
Mount Lawley WA 6050*

Provide **certified copies** of qualifications, professional registration and memberships, professional development programs attended, relevant written assignments completed, relevant filmed role plays, references and other documents.

2. WSFTC will then arrange an interview with the candidate to discuss recognition procedures.
3. Candidates then collect or produce any further relevant evidence, which could include: articles you have written, an essay or a video/audio tape demonstrating your skills, case studies, completed assessment tools etc. A Justice of the Peace must certify all copies of certificates. Mary Gurgone, Director, Education and Training at WSFTC will provide advice and guidance on this process as required.
4. Forward the completed kit with evidence to Mary Gurgone, Director, Education and Training at WSFTC.
5. Attend a brief course conducted by WSFTC, to cover competencies that are assessed as not yet having been met.
6. At the completion of the brief course if all competencies are assessed as being met, the qualification Certificate IV in Relationship Education will be awarded to successful applicants.

Each student's case will be considered individually.

The assessment and course for WSFTC students who have completed the first year of the WSFTC Two-Year Training Course in Family & Relationship Therapy is \$550. All other applicants pay \$275 for the assessment of each competency and \$3400 for assessing the full qualification.



APPLICANT TO COMPLETE

Applicant Name:

Employer (if applicable):

I declare that the information / evidence that I submit for this RPL application is all my own work.

Applicant's Signature..... Date:.....

Date of RPL Assessment work submitted:.....

Please send this completed form & certified copies of the documents you list below to: *WSFTC, 544 William St, Mt Lawley. WA 6050*

CERTIFICATE IV IN RELATIONSHIP EDUCATION *(if insufficient space, please refer to and attach additional sheet/s)*

| Competencies | What documentation ¹ is submitted to meet criteria ² ? | Detail your work experience ³ to meet criteria | Assessed ⁴ C or NYC |
|---|--|---|--------------------------------|
| <i>Use targeted communication skills to build relationships (CHCCOM403A)</i> | | | |
| <i>Recognise and respond appropriately to domestic and family violence (CHCDFV301A)</i> | | | |
| <i>Engage and resource clients to improve their interpersonal relationships (CHCFAM406B)</i> | | | |
| <i>Work effectively in relationship work (CHCFAM407B)</i> | | | |
| <i>Undertake relationship and family work in the context of the agency sector (CHCFAM408B)</i> | | | |
| <i>Plan and conduct group activities (CHCGROUP403D)</i> | | | |
| <i>Work effectively with culturally diverse clients (HLTHIR403B)</i> | | | |
| <i>Contribute to OHS processes (HLTOHS300A)</i> | | | |
| <i>Facilitate group-based learning (TAADEL402B) Plan and organise group-based delivery (TAADEL401B)</i> | | | |
| <i>Advocate for clients (CHCAD401D); Develop, facilitate and monitor all aspects of case (CHCCM503C)</i> | | | |
| <i>Facilitate responsible behaviour (CHCCS401B)</i> | | | |
| <i>Facilitate family intervention strategies (CHCCS404B)</i> | | | |
| <i>Work within a structured counselling framework (CHCCSL501A)</i> | | | |

Assessor's signature:.....

¹ Certified copies, NOT ORIGINALS are required.
² Criteria for each competency may be found at www.ntis.gov.au
³ Numbered attachments may be necessary
⁴ To be completed by WSFTC staff only.